

POLICY TITLE: *Assessment of Student Performance by Faculty Healthcare Providers*

APPROVAL DATE: *October 3, 2019*

RESPONSIBLE DEPARTMENT: *Office of Medical Education & Office of Student Affairs*

APPLIES TO: *All Students*

POLICY STATEMENT

Health professionals who provide medical or psychological treatment services (hereafter referred to as “healthcare services”) to a UCCOM student shall not be involved in academic assessment, evaluation, or grading of students for whom they provide or have provided healthcare services. These faculty members also shall not be involved in making decisions about the promotion of the medical student receiving those services in any venue, including but not limited to, a course, clerkship, or Performance and Advancement Committee.

Procedures for faculty with an identified conflict of interest

All faculty members must recuse themselves from any role in assessment, evaluation, or grading of any medical student for whom they have provided healthcare services. If assigned to assess/evaluate/grade a student for whom a faculty has provided care, the faculty must notify the course or clerkship director as soon as is possible, of the need for reassignment and must indicate on any related evaluation forms that he/she must recuse themselves from evaluating that student.

Procedures for students with an identified conflict of interest

Students are given the opportunity to notify course/clerkship directors of any faculty to whom they should not be assigned due to a previous or current healthcare provider relationship. Students must indicate this potential conflict of interest using the “Biosketch” form that is sent to students in advance of starting the course/clerkship (see appendix). Students will not be assigned to any preceptor from whom they receive (d) healthcare and the identified individual (s) will play no role in the assessment, evaluation, grading, or promotion of that student. If the student was not aware of the conflict of interest prior to the start of the course, he/she may also request reassignment on the first day of the course by notifying the course director and coordinator.

Students will not be assigned to preceptors from whom they receive healthcare services even in cases where both student and preceptor feel comfortable to do so.

Exceptional Situations

In the case of a medical emergency whereby a UCCOM student needs emergency treatment, the necessary treatment should be delivered most expediently regardless of faculty/student relationships.

Monitoring

All faculty who are involved in the assessment of medical students will be asked to attest on preceptor evaluations of medical students to the following declaration “*I have no personal or professional conflict of interest with this student*”. This attestation will be included on all preceptor evaluations (e.g., elective preceptor evaluations, AI preceptor evaluations, LPCC preceptor evaluations, and Learning Community evaluations).