**M1/2 IMPORTANT DEADLINE DATES**

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| **REQUIRED DEADLINES FOR ALL COURSE DIRECTORS** |
| Admissions contacts course directors to review prior year’s requirements for CastleBranch | January, 2021 |
| Admissions Portal (CastleBranch) (Requirement updates due) | February 1, 2021 |
| Annual Retreats | Spring – TBD |
| CARE Lab Test Seating Assignments Given to Becky | July 9, 2021 |
| Course Report | Varies |
| Leo Course Rollover 2021-2022  | March 1, 2021 |
| Leo Course Rollover verification 2021-2022 | March 8-15, 2021 |
| Leo goes “LIVE” for students to see (2 wks prior to orientation) | July 20, 2020 |
| Room requests for 2021-2022 – first come, first serve basis | Rooms feed to 25LIVE from Leo March 1, 2021 |

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| **COURSE SPECIFIC REQUIRED DEADLINES** |
| **Course** | **Item** | **Deadline** |
| Blood & Cardiovascular System | Course Evaluation Questions | EOC, Lecturer & Custom Qs: August 7, 2020 |
|  | Syllabus | July 20, 2020 |
| Brain, Mind and Behavior | Course Evaluation Questions | EOC, Lecturer & Custom Qs: December 4, 2020 |
|  | Syllabus | February 8, 2020 |
| Clinical Skills 101/ORSA | Course Evaluation Questions | EOC, Lecturer & Custom Qs: August 7, 2020 |
|  | Syllabus | July 20, 2020 |
|  | Student groups & spreadsheet given to Becky to create in Leo | July 27, 2020 |
| Clinical Skills 102 | Course Evaluations Questions | EOC, Lecturer & Custom Qs: December 4, 2020 |
|  | Student groups & spreadsheet given to Becky to create in Leo | November 20, 2020 |
|  | Syllabus | December 14, 2020 |
| Clinical Skills 201 | Course Evaluation Questions | EOC, Lecturer & Custom Qs: August 7, 2020 |
|  | Student groups given to Becky to create in Leo | July 6, 2020 |
|  | Syllabus | July 20, 2020 |
| Clinical Skills 202 | Course Evaluation Questions | EOC, Lecturer & Custom Qs: December 4, 2020 |
|  | Student groups given to Becky to create in Leo | October 19, 2020 |
|  | Syllabus | December 14, 2020 |
| Fundamentals of Cellular Medicine | Course Evaluation Questions | EOC, Lecturer & Custom Qs: August 7, 2020 |
|  | Syllabus | October 12, 2020 |
| Fundamentals of Molecular Medicine | Course Evaluation Questions | EOC, Lecturer & Custom Qs: August 7, 2020 |
|  | Syllabus | August 24, 2020 |
| GI/Endo Repro | Course Evaluation Questions | EOC, Lecturer & Custom Qs: December 4, 2020 |
|  | Syllabus | December 14, 2020 |
| HCEM I: Physician Emergency Responder | Course Evaluation Questions | EOC, Lecturer & Custom Qs: August 7, 2020 |
|  | Student groups given to Becky to create in Leo | July 6, 2020 |
|  | Syllabus | July 20, 2020 |
| HCEM II: MCI Triage & Natural Disasters | Course Evaluation Questions | EOC, Lecturer & Custom Qs: December 4, 2020 |
|  | Syllabus | March 8, 2021 |
| M1 Principles in IPCP | Course Evaluation Questions | EOC, Lecturer & Custom Qs: December 4, 2020 |
|  | Student assignment spreadsheet given to Becky to upload to Leo | December 11, 2020 |
|  | Syllabus | December 14, 2020 |
| M1 Applications in IPCP | Course Evaluation Questions | EOC, Lecturer & Custom Qs: December 4, 2020 |
|  | Student assignment spreadsheet given to Becky to upload to Leo | December 11, 2020 |
|  | Syllabus | December 14, 2020 |
| M2 Principles in IPCP | Course Evaluation Questions | EOC, Lecturer & Custom Qs: August 7, 2020 |
|  | Student assignment spreadsheet given to Becky to upload to Leo | July 6, 2020 |
|  | Syllabus | July 20, 2020 |
| M2 Applications in IPCP | Course Evaluation Questions | EOC, Lecturer & Custom Qs: August 7, 2020 |
|  | Student assignment spreadsheet given to Becky to upload to Leo | July 6, 2020 |
|  | Syllabus | July 20, 2020 |
| Learning Communities M1 | Castle Branch/Admissions Portal – all required documents uploaded | January/February 2021 |
|  | Course Evaluation Questions | EOC, Lecturer & Custom Qs: August 7, 2020 and December 4, 2020 |
|  | Dr. Baxter creates LC groups based on community group survey results | July 13, 2020 or earlier |
|  | LC list distributed to Clinical skills, LPCC, Gross Anatomy, ORSA & IPEX course coordinators for group assignments, and basic science course | July 17, 2020 or earlier |
|  | Syllabus | July 20, 2020 |
| Learning Communities M2 | Castle Branch/Admissions Portal – all required documents uploaded | January/February 2021 |
|  | Course Evaluation Questions | EOC, Lecturer & Custom Qs: August 7, 2020 and December 4, 2020 |
|  | Dr. Baxter creates LC groups based on community group survey results | Use the same LC groups from prior year July 6, 2020 |
|  | Syllabus | July 20, 2020 |
| LPCC 101 | Course Evaluation Questions | EOC, Lecturer & Custom Qs: August 7, 2020 |
|  | Syllabus | July 20, 2020 |
|  | Student assignments & spreadsheet given to Becky to create in Leo | November 23, 2020 |
| LPCC 201 | Course Evaluation Questions | EOC, Lecturer & Custom Qs: August 7, 2020 |
|  | Student assignments & spreadsheet given to Becky to create in Leo | July 6, 2020 |
|  | Syllabus | July 20, 2020 |
| Multi-Systems | Course Evaluation Questions | EOC, Lecturer & Custom Qs: December 4, 2020 |
|  | Syllabus | March 30, 2021 |
| Musculoskeletal-Integumentary | Course Evaluation Questions | EOC, Lecturer & Custom Qs: December 4, 2020 |
|  | Syllabus | December 14, 2020 |
| Physician and Society 101 | Community Group Survey Submission to students | June 15, 2020 |
|  | Community Group Survey Received from students | July 6, 2020 |
|  | Course Evaluation Questions | EOC, Lecturer & Custom Qs: August 7, 2020 |
|  | Syllabus | July 20, 2020 |
| Physician and Society 102 | Course Evaluation Questions | EOC, Lecturer & Custom Qs: December 4, 2020 |
|  | Syllabus | December 14, 2020 |
| Physician and Society 201 | Course Evaluation Questions | EOC, Lecturer & Custom Qs: August 7, 2020 |
|  | Syllabus | July 20, 2020 |
| Physician and Society 202 | Course Evaluation Questions | EOC, Lecturer & Custom Qs: December 4, 2020 |
|  | Syllabus | December 14, 2020 |
| Renal and Pulmonary | Course Evaluation Questions | EOC, Lecturer & Custom Qs: August 7, 2020 |
|  | Syllabus | September 21, 2020 |