Appendix 4 - Enrollment Categories

UNIVERSITY OF CINCINNATI COLLEGE OF MEDICINE
November 2016

ENROLLMENT CATEGORIES
There are three enrollment categories in the College of Medicine:
- Full-Time,
- Half-Time, and
- Program Related Activity (PRA).

Full-time enrollment is the default enrollment category for all students. Students must request and be approved for half-time enrollment and Program Related Activity enrollment. Approval is granted by the Associate Dean for Student Affairs in consultation with the COM Registrar and Director of Student Financial Services.

ENROLLMENT CATEGORY REQUIREMENTS
1. **Full-Time.** The standard academic program in the College of Medicine consists of ten semesters of full-time enrollment over a period of four years. Students are enrolled continuously starting with the fall semester of the M1 year, with the exception of the summer following the M1 year, unless they have been granted a Leave of Absence or a Delayed Graduation. Students enrolled full time pay the full tuition and fee charges in effect for each academic year. It is expected that all students graduating from the College of Medicine will pay a minimum of ten (10) semesters of full-time tuition and fees or its equivalent.

2. **Half-Time.** Students enrolled half-time pay half the tuition and fees in effect for the semester of half-time enrollment. **Half-time status is limited to M4 students** who are enrolled in the fourth-year curriculum at the start of that specified term. In addition, only students in an academic program that will exceed four years are granted permission for half-time enrollment. Students enrolled half-time are limited to the following weeks of instruction:
   - Fall semester: no more than 12 weeks of instruction.
   - Spring semester: no more than 12 weeks of instruction.
   - Summer semester: no more than 4 weeks of instruction.

   It is expected that such students will pay the equivalent of at least ten semesters of full-time tuition and fees by the time they graduate. They may pay more than this amount.

3. **Program Related Activity.** Students enrolled in Program Related Activity are charged the tuition and fees for one credit hour in effect for each semester of PRA enrollment. PRA enrollment is considered as full-time enrollment by the University of Cincinnati for purposes of maintaining eligibility for UC student health insurance and in-school deferments on federal student loans.
   - Students enrolled in PRA are engaged in an activity, such as research or other relevant activity, which is related to their program of study for the M.D. degree.
   - Students enrolled in PRA are not receiving instruction at the University of Cincinnati or another academic institution and they are not eligible to receive financial aid during the PRA.
   - Students enrolled in PRA must be granted a Leave of Absence from the curriculum of the COM by the appropriate Performance Advancement Committee (PAC). Approval for students on a LOA to enroll in PRA is granted by the Associate Dean for Student Affairs in consultation with the COM Registrar and Director of Student Financial Services.

Students should also consult the PRA policy outlined in the Handbook for more details.