

Next Lives Here Urban Health Pathway Seed Grants for Research and Education

REQUEST FOR PROPOSALS

Call for Application Date: December 7, 2021
Deadline for Application Date: February 11, 2022
Award Date: March 25, 2022
Funds Available Date: April 15, 2022

Purpose: The Urban Health Pathway of Next Lives Here Seed Grant Program is designed to support promising research that will be leveraged for extramural grant applications. While this proposal is to be submitted by a UC faculty and/or staff, we encourage community collaboration. Funded proposals will be those that will most successfully advance health and health equity of the residents of Greater Cincinnati region.

Seed Money Grants ranging from \$5,000 to \$20,000 in value will be evaluated and selected by the Urban Health Pathway Steering Committee. Research studies or projects that will be considered may be new projects, interdisciplinary projects, and/or expansion/extension of current projects. Academic-community partnerships is encouraged but not required.* Assistant Professors, Associate Professors, and Full Professors of all UC colleges with at least a 50% appointment are eligible to apply for funding as the Principal Academic Investigator (PI). All funding will be awarded to the academic PI.

**If you have a good study idea but don't have a community partner, we encourage you to submit; and if the idea is supported by reviewers, we will work to link you with an appropriate community partner.*

Review Criteria: Grants are awarded to those that most successfully demonstrate the potential for advancing health and health equity of their target populations. Funding will be reviewed based on one or more of the following:

- Focus on urban subpopulations, such as pediatric or geriatric populations, people with particular disabilities, or other groups that are often impacted by health inequities or disparities.

- Evidence-based, innovative pilot, or small-scale projects to reach more people and/or broaden the effectiveness of an intervention (i.e., scalability) are invited.
- Studies or evaluations of the translation of evidence-based interventions or practices into real-world clinical and community sites are also acceptable.
- Evidence of the presence or potential for a genuine partnership between academic researchers and community organizations or individuals; commitment to community collaboration and/or co-design (if applicable).
- Likelihood of scholarly contribution and of obtaining external funding.

Proposal Requirements: Project Narrative should not exceed 5 pages, double-spaced, utilizing 12-point, Calibri, or Arial font, with 1-inch margins (including any figures or tables). The 5-page criterion does not include budget justification and autobiographical sketches. Application should be submitted as a single PDF by 5:00 pm on the due date. The proposal should include:

- **Cover Page:** Use the provided template (see below).
- **Abstract:** Provide a brief summary of the project. Abstracts should not exceed 200 words.
- **Project Narrative:**
 - **Project Title** (30-word maximum)
 - **Statement of the Problem** (200-words maximum)
 - **Background and Significance** (750-words maximum) - Highlight/reference published research and national/local data that supports the need to study or remedy the problem and/or the value of the approaches being proposed.
 - **Specific Aims & Goals** (500-words maximum): Include a statement of the research questions or project goals for program development.
 - **Methods & Analysis/Evaluation** (750 words maximum): Focus on research methods for research projects and outline the plan for sharing research findings; or highlight the program successes and lesson learned. Provide next steps or further activities that will advance the health of our community.
 - **Dissemination Plan** (250-word maximum) - Include a plan for sharing data/research findings with your study participants and/or your target communities.
 - **Timeline** (500 words maximum) - Indicate the timeframes needed for partnership development (if applicable), research planning, implementation, and analysis/evaluation. Also, provide next steps or further activities that could be taken to advance the health of your target community after the grant ends.

- **Budget Justification:** Only direct costs are provided, i.e., those costs that can be identified specifically for the project. Indirect costs are not permitted. Clearly describe how each cost element contributes to the research objectives/goals. List/name current or pending funding sponsors, total support amount requested/awarded, and dates of support associated with the proposal. *Please note that any salary placed on these funds must also cover the corresponding benefits.*
- **Biographical Sketches of UC & Community Organization Letter of Support (if applicable):** Attach a biographical sketch (5-page maximum) for each academic PI/Co-I. Individuals representing each partnering community organization should provide a resume (5-page maximum) with a 1-2 paragraph personal statement at the top describing their expertise/fitness to participate in the research. At least one SIGNED letter of support on letterhead is required from a person of authority from EACH partnering community organization. Grants without these required support letters will NOT be reviewed.

Awards

The number of awards and award amounts vary. The award period for the program is 12 months, starting March 28, 2022. Final report due no later than two months after end of project period.

Review & Selection Process

Each proposal will be reviewed by Urban Health Steering Committee which is an interdisciplinary and inclusive team of internal/external reviewers. A detailed review of each application will not be provided; rather, feedback will be limited to a notification of grant award.

Reporting Requirements

All Urban Health Seed Grant recipients will be required to provide both an interim (6 months after start date) report (maximum 500 words) and a final report of their project or study (within 14 months of a start date). A final financial report may be requested. Progress and final reports should include status of the project and any abstracts, publications or secondary funding generated from this award.

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Financial Guidelines

Investigators will be provided an accounting string for access of funding. Re-budgeting requests must be made in writing to cranleda@ucmail.uc.edu. Please explain the rationale and send a revised budget identifying the re-budgeted line items.

Discontinuation

In the event that a Principal Investigator (PI) leaves the respected institution or has not made substantive progress within 6 months on the project, the Urban Health Pathway reserves the right to rescind the remaining grant money that is available to the PI. Review and decisions will be made on a case-by-case basis. In the instance funding is rescinded, the funds will be reinvested into Urban Health Pathway budget.

Please submit electronic version of application and include on the subject line “Urban Health Pathway Seed Grant Submission” to Dena Cranley at cranleda@ucmail.uc.edu.

Next Lives Here Urban Health Pathway COVER PAGE

Title of Project (30 words maximum):

Suggested Period of Performance (*earliest start date is*: [Start/End Dates])

Requested Budget: [Total Amount]

Resubmission? Yes or No.

Is IRB Approval Required? " Yes " No

If unsure, click here: <https://research.uc.edu/support/offices/hrpp/irb>

Contact Information: Please indicate who the primary point of contact is

[Name & Title]:

[College, Department]:

[Campus Address]:

[Phone]:

[Email]:

Community Partner Contact (if applicable): Please indicate who the primary point of contact is

[Name & Title]:

[Organization]:

[Address]:

[Phone]:

[Email]:

By signing below, I am verifying that I was involved in the development of this project, have read, and approve the final proposal, and will remain engaged throughout the course of this project.

Note: the primary UC contact and community organization/agency should be the ones to sign below.

Principal Investigator

Community Partner