New Process for Fall 2022 SHI Enrollment

Steps to Enroll in Student Health Insurance

- Log into your catalyst account under <u>UC Catalyst</u> or the <u>BearcatPortal.uc.edu</u> for first year students.
 - 1. <u>If logging on through Catalyst, this must be completed through the student account, not</u> the parent delegated access and through a computer, laptop, or tablet device.
- 2. Click on Tasks

Tasks		
	<u>.</u>	
	1 To Do's	

3. Click on **To Do** list on the left hand side

To Do List (1)	To Do List			
				1 row
	Task	Due Date	Status	
	Student Health Insurance		Initiated	>

- 4. Click on Student Health Insurance
- 5. Click Continue to Selection Page

Continue to Selection Page

6. To waive the UC Student Health Insurance, click Enroll

Student Health Insurance Requirement

By clicking "ENROLL / OPT-IN" your coverage will be activated immediately (if the coverage period has begun) and your ID card will be made available to you via the United Health Care website. Prescription coverage will be activated within 24 hours of coverage activation. **Coverage cannot be cancelled once benefits have been utilized.**

ENROLL / OPT-IN

- 7. The Enroll/Opt-In link redirects to the United Healthcare Center. Ensure that all pop-up blockers are turned off if not automatically redirected.
- 8. Step 1 Select a Policy Term
 - 1. Verify the term for which you are enrolling in coverage.
 - 1. Family plans will be done through a request through <u>studins@ucmail.uc.edu</u>.
 - 2. Click Next.

Opt - In					\otimes
	Step - S	elect a Policy Te	rm		
	Student Plan / Basic /	UnitedHealthcare Insuranc	e Company		
		Brochure			
Term	Policy	Student	Price	Select	
Fall	8/10/2022-12/31/2022			\checkmark	
BACK				NEX	r i

- 9. Step 2 Personal Information
 - 1. Enter your mailing address and phone number
 - a. Do not use a pre-populated option for these, as the system will not recognize it.
 - 2. Permanent Address and SSN are optional.
 - 3. Click Next.

Opt - In				\otimes
	-			
	Step -	Personal Informatio	n	
		* Required		
First Name *	Last Name *	Middle Initial	Gender *	
Mailing Address *	City *	State *	Zip Code *	
Email* InsightMembershipTestin	Phone Number			
Permanent Address is s	ame as above			
Permanent Address	City	State	Zip Code	
Student ID *	Birthday *	US SSN/ITIN		
	(E.g. mm/dd/yyyy)	Privacy Policy Why provide th	Ne?	
BACK				NEXT

10. Step 3 – Sign and Submit

- 1. Check the confirm box
- 2. Sign your name
- 3. Click Submit

Step - Sign and Submit	
• • • •	
* Required	
Related Courses	
Selected Coverage	
Policy Number: 2022-202-1	
School/Association Name: University of Cincinnati Main	
Campus	
Product Name: Student Plan	
Coverage Type: Student	
Effective Date: 8/10/2022	
Expiration Date: 12/31/2022	
NOTICE TO STUDENTS Coverage will be effective on the effective date of the coverage period, unless otherwise stated in the signing, the student acknowledges the following: 1) He/She has carefully read the brochure and elect indicated on this enrollment card; 2) Rates are not pro-rated other than as listed on this enrollment card collected by the student's school and remitted to the Company on the student's behalf; 4) He/She may requirements for this coverage as described in the brochure; and 5) If it is later determined that the st eligible, the premium will be refunded. Premium will not be refunded except for ineligibility or entrance forces. Any person who, with Intent to defraud or knowing that he is facilitating a fraud against an Insurer, submitte files a claim containing a false or deceptive statement is guilty of insurance fraud Confirm Purchase	Master Policy. E ts to enroll as rd; 3) Premium i eets the eligibility udent is not e into the armed s an application of
I elect to purchase incurance coverage under this student incurance plan. Above are the choices I have made.	TOTAL:
Payer Signature *	
05/22/2022	
ВАСК	SUBMIT

11. Confirmation of Enrollment

1. You can click on Go To MyAccount to login and access your ID card and insurance policy information

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Congratulation	ns! You can <u>print</u> this page for your records. You	will receive an email message confirming your enroliment.
Please note if confirmation of	you enrolled in a policy that includes pharmacy b if your enrollment.	enelfits, your benefits will be available 1-2 business days after receiving
In	sured Information	
F	Primary Insured:	
	Date Of Birth:	
F	Phone Number: Email Address:	
	Malling Address:	
F	Plan:	
Т	Fotal:	
GO TO MYA	CCOUNT	CLOSE

- 12. United Healthcare account.
 - 1. If you have never logged into UHCSR.com you will have to create a account.
 - 2. If you have previously created an account, you will be able to log in to view your information.

Login to My Account to access and manage your policy.

Enter your us	sername and passwo	ord to continue
* Indicates red	quired field	
Username*		
13		50
Password *		
-		
Did you for	rget your Username	or Password?