## Complete Listing of COM Faculty Development Programs 2019-20

### August 2019

**August 20, 2019**  
Reappointment, Promotions & Tenure  
Facilitator: Alex Lentsch, PHD  
Room: MSB E261  
*Learning Objectives:*  
1) Summarize RPT guidelines and processes  
2) Identify the requirements for each level of career advancement  
3) Develop a plan to reach the necessary milestones for career advancement  
4) Identify and avoid common mistakes made during the RPT process

**August 27, 2019**  
Objectives, outcomes, competencies, oh my….deconstructing medical education curriculum assessment  
Facilitators: Tracy Pritchard, PHD, Laurah Lukin, PHD, and Pamela Baker, PHD  
Room: MSB 3057  
*Learning Objectives:*  
1) Differentiate objectives, outcomes, and competencies  
2) Identify best practices in writing student learning outcomes.  
3) Revise student learning outcomes for one of your course/clerkship sessions/events using the best practice guidelines in writing student learning outcomes.  
4) Outline key steps to assess student learning outcomes.

### September 2019

**September 10, 2019**  
Study Section 101: Once you Submit your Grant, What Happens?  
Facilitator: Melanie Cushion  
Room: MSB 3057  
*Learning Objectives:*  
1. Explain the overall NIH review process after submission to the Center for Scientific Review and how to avoid pitfalls  
2. Steer your proposal to the appropriate study section and understand the process of this first-level review  
3. Interpret your scores and summary statements to position your resubmission

**September 17, 2019**  
Take Time to Care for Yourself: Wellness Resources at UC  
Facilitators: Ashley San Diego & Mary Uhl  
Room: MSB 3057  
*Learning Objectives:*  
1) Learn about UC’s employee wellness program, Be Well UC.  
2) Identify 2-3 ways to engage with Be Well UC.  
3) Build awareness of UC’s Employee Assistance Plan (EAP), Impact Solutions.  
4) Detail UC Benefits Resources

**September 19, 2019**  
Providing and receiving peer feedback in teaching and course design  
Facilitator: Janice M. Denton, PhD, Professor, UCBA Chemistry.  
Room: MSB 7151  
*Learning Objectives:*  
1) Differentiate between formative and summative peer review.  
2) Identify strategies for incorporating peer review into your teaching practice.  
3) Use reflective practice framework to participate in peer review of faculty member’s course/clerkship
## October 2019

**October 1, 2019**  
**Where Does My Salary Come From?**  
Facilitator: Neil Holsing, MBA  
Room: MSB 3057  
Learning Objectives:  
1. Identify various Funding Sources  
2. Review how Benchmarks are utilized  
3. Discuss the basics of UCP Compensation Plan  
4. Explain the role of the Compensation Committee

**October 8, 2019**  
**Tips & Tricks for Writing your BioSketch**  
Facilitator: Dawn Kleindorfer, MD  
Room: MSB 3057  
Learning Objectives:  
1. Review basic principles of preparing an NIH Biosketch  
2. Share examples of previous BioSketches reviewed by Dr. Kleindorfer to further demonstrate the range of possible methods of BioSketch formatting and content  
3. Assist researchers in the content and visual appeal of their BioSketch to maximize the description of research productivity  
4. Help clinicians and clinical educators improve the descriptions of clinical and education activities on their BioSketches for optimal clarity and completeness.

**October 15, 2019**  
**New Moms and Dads - UC Cares! Parental Leave Policy**  
Facilitators: Sheila McCormick, PHD and Dawn Kleindorfer, MD  
Room: MSB 3057  
Learning Objectives:  
1. Describe the current parental leave policy for UCCOM Faculty  
2. Explain the funding sources for parental leave  
3. Review the Human Resources process for scheduling parental leave

**October 29, 2019**  
**Mentoring: How to Serve as a Research Mentor to Medical Students**  
Facilitator: Christy Holland, PhD  
Room 3057  
Learning Objectives:  
1. Identify the significance of research mentoring  
2. Define the roles of the research mentor and medical student  
3. Apply best practices in research mentoring in various medical education settings

## November 2019

**November 5, 2019**  
**Leadership: Effectively Managing Teams**  
Facilitator: Jack Kues, PHD  
Room: MSB 3057  
Learning objectives:  
1. Distinguish between leadership and management activities in a team  
2. Identify different styles of leadership and how they apply to different types of teams  
3. Utilize strategies to promote optimal functioning within teams  
4. Recognize team dysfunction and its causes

**November 12, 2019**  
**Writing and Preparing Manuscripts**  
Facilitators: George Deepe and Mark Eckman  
Room: MSB 3057
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<tbody>
<tr>
<td>November 19, 2019</td>
<td>Physician Burnout - A Personal Experience Story</td>
<td>Mike Holliday, MD</td>
<td>MSB 3057</td>
</tr>
<tr>
<td>November 26, 2019</td>
<td>Clinical Decision Making</td>
<td>John Quinlan, MD</td>
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**December 2019**

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<tbody>
<tr>
<td>December 3, 2019</td>
<td>Conflict Resolution</td>
<td>Elizabeth Leenellett, MD</td>
<td>MSB 3057</td>
</tr>
<tr>
<td>December 10, 2019</td>
<td>How to Recruit Diverse Patients into Clinical Trials</td>
<td>Dan Woo, MD</td>
<td>MSB 3057</td>
</tr>
<tr>
<td>December 18, 2019</td>
<td>Joy in Work: Is it Possible?</td>
<td>Jennifer Molano, MD</td>
<td>MSB 3057</td>
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<tr>
<td></td>
<td><strong>Learning Objectives:</strong></td>
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<tr>
<td></td>
<td>1) Summarize different definitions of work</td>
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<td></td>
<td>2) Discuss barriers to finding joy in work</td>
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<td>3) Brainstorm ways to increase joy in work</td>
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**January 2020**

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<tbody>
<tr>
<td>January 7, 2020</td>
<td>Tips and Tricks for Writing your CV or Executive Summary</td>
<td>Dawn Kleindorfer, MD</td>
<td>MSB 3057</td>
</tr>
<tr>
<td>January 14, 2020</td>
<td>Grant Writing</td>
<td>Frank X. McCormack, Jr, MD</td>
<td>MSB 3057</td>
</tr>
<tr>
<td>January 21, 2020</td>
<td>Zen In Your Office Den: Chair Yoga Even You Can Do</td>
<td>Mehran Attari</td>
<td>MSB 3057</td>
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</table>

**Learning Objectives:**

1) Review basic principles of preparing a curriculum vitae and/or an Executive Summary
2) Share examples of previous CVs reviewed by Dr. Kleindorfer to further demonstrate the range of possible methods of CV formatting and content
3) Assist researchers in the content and visual appeal of their CV to maximize the description of research productivity
4) Help clinicians and clinical educators improve the descriptions of clinical and education activities on their CVs for optimal clarity and completeness.

2) Discuss that polishing grants is about iterative refinement and a parsimonious approach to use of words
3) Recognize that a high tolerance for frustration and dogged perseverance are keys to success
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<tr>
<td>January 28, 2020</td>
<td>Constructing and refining effective test questions and creating effective rubrics</td>
<td></td>
<td>MSB 3057</td>
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<tr>
<td>February 4, 2020</td>
<td>Interviewing Techniques</td>
<td>Jennifer O'Toole, MD, MEd, SFHM</td>
<td>MSB 3057</td>
</tr>
<tr>
<td>February 11, 2020</td>
<td>Interpreting and Responding to Grant Reviews</td>
<td>Melanie Cushion, PhD</td>
<td>MSB 3057</td>
</tr>
<tr>
<td>February 18, 2020</td>
<td>Healthy Cooking – Fridge to Table in 30 Minutes</td>
<td>Bruce Giffin</td>
<td>MSB 3057</td>
</tr>
<tr>
<td>February 25, 2020</td>
<td>Specialty advising training</td>
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<td>MSB 3057</td>
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<tr>
<td>March 3, 2020</td>
<td>Improvement Science: Designing Systems for Better Outcomes</td>
<td>Dr. Muhammad Ahsan Zafar, MD, MS, FCCP</td>
<td>MSB 3057</td>
</tr>
<tr>
<td>March 10, 2020</td>
<td>Clinical Research: How to Get Help</td>
<td>Brett Kissela, MD</td>
<td>MSB 3057</td>
</tr>
<tr>
<td>March 18, 2020</td>
<td>I Don't Have Time For That......Work-Life Balance On A Schedule</td>
<td>Michael Archdeacon, MD, MSE and Dani Zander, MD &amp; Ashley San Diego</td>
<td>MSB 3057</td>
</tr>
<tr>
<td>March 24, 2020</td>
<td>Mentoring: How to serve as a research mentor to medical students</td>
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#### April 2020

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<tbody>
<tr>
<td>April 7, 2020</td>
<td>Resilient Leadership</td>
<td>Evie Alessandrini, MD</td>
<td>MSB 3057</td>
</tr>
<tr>
<td>April 14, 2020</td>
<td>Navigating the IRB Process</td>
<td>Michael Linke, PHD</td>
<td>MSB 3057</td>
</tr>
<tr>
<td>April 21, 2020</td>
<td>Do you Know How to Breathe? <em>Practical Tips to Harness the Power of Breath</em></td>
<td>Achala Vagal</td>
<td>MSB 3057</td>
</tr>
<tr>
<td>April 28, 2020</td>
<td>Evaluating active learning</td>
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**Learning Objectives:**

- Identify human subjects research projects that require oversight by the UC IRB.
- Describe the ethical principles for the protection of human subjects of research.
- Outline the UC HRPP protocol review process.
- Recommend ways to improve interactions with the HRPP and IRB.

#### May 2020

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<tbody>
<tr>
<td>May 5, 2020</td>
<td>Taking Advantage of Your Annual Performance Review</td>
<td>Alex Lentsch, PHD</td>
<td>MSB 3057</td>
</tr>
<tr>
<td>May 12, 2020</td>
<td>How to Give an Effective Presentation</td>
<td>Dawn Kleindorfer, MD</td>
<td>MSB 3057</td>
</tr>
<tr>
<td>May 26, 2020</td>
<td>The role of the preceptor in evaluating students</td>
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**Learning Objectives:**

- Develop an agenda that allows you to take control of your performance review.
- Formulate realistic expectations and goals by working with your chief or chair.
- Discuss what information you should include in your review and why.
- Review what topics you should discuss with your chief or chair.
- Summarize how to deal with uncomfortable discussions.
### June 2020

**June 23, 2020**  
EPAs: A framework for evaluating student clinical competencies  
Facilitator:  
Room: MSB 3057

### July 2020

**July 28, 2020**  
Breaking down the Likert scale: Strategies for question design and data analysis  
Facilitator:  
Room: MSB 3057