Application Requirements
please note: each department may have additional acceptance criteria.

☐ VSAS – apply through the AAMC Visiting Student Application Service (VSAS). The following documents are required: photograph, curriculum vitae, transcript, and AAMC Immunization Form.

☐ Letter of Recommendation - department specific* (not required by all programs)
  *The Department of Pediatrics requires a letter of recommendation from a pediatric faculty member of your school.

☐ Good Academic Standing – at current institution. Part of application form.

☐ Transcript - indicating successful completion of all Core Clerkships (Family Medicine, Internal Medicine, Obstetrics/Gynecology, Pediatrics, Psychiatry and Surgery).

☐ USMLE Step 1 or COMLEX Level 1 - transcript required showing passing grade; must be uploaded into VSAS as a supplemental document.

☐ Electives – must be taken for credit.

☐ Final year – students must be in final year of medical school at time of elective.

☐ Tuition Payment – up to date with home institution’s tuition payment while rotating at UCCOM.

☐ Universal Precautions Training - document proof of training in airborne and blood-borne pathogens within one year of rotation.

☐ Blood-borne Pathogen Insurance Policy – required signing up through UC by sending a non-refundable check payable to University of Cincinnati in the amount of $31 with application. Coverage applies during two consecutive months of UC rotation(s).

☐ Immunizations Record – must submit documentation of required immunizations.

☐ Health Insurance - document proof of coverage.

☐ Malpractice Insurance Coverage – must document proof of coverage in amount of $1,000,000.00 per academic year.